

May 31, 2005

The regularly scheduled meeting of the Board of County Commissioners was called to order this 31<sup>st</sup> day of May, 2005, in the conference room of the Cleveland County Fairgrounds, 605 E. Robinson, Norman, Oklahoma, by Chairman George Skinner. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

George Skinner, Chairman  
Leroy Krohmer, Vice-Chairman  
Bill Graves, Member  
Dorinda Harvey, Secretary

Others present were: Christine Brannon, Paula Roberts, F. DeWayne Beggs, Jim Helm, Randall Turk, Annette Pretty, Denise Ellison, Mike McDanel, and Sylvia Martin.

Chairman Skinner began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of May 23, 2005, and there being no additions or corrections, Bill Graves moved that the minutes be approved. Leroy Krohmer seconded the motion.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Tammy Howard, Purchasing Agent, opened the bid for County Bid #EB-1265 – One-Year (1) Non-Encumbered Contract for the Printing of Election Ballots for the County Election Board. The bid term will be from July 1, 2005, through June 30, 2006. The bid, accompanied by the properly executed non-collusion affidavit is on the following page:

<b>CLEVELAND COUNTY BID SUMMARY</b>		
<b>List of Individual Bidders</b>		
	<b>Royal Printing Company, Inc.</b>	
BID: #EB-1265		
DEPT: Election Board		
DATE OPENED: 5-31-05		
<b>List of Individual Items</b>	<b>Awarded To:</b>	
List of Individual Items	Royal Printing Company	
One-Year (1) Non-Encumbered Contract for the Printing of Election Ballots for the Election Board.	on 5-31-05	
The bid term will be from July 1, 2005 through June 30, 2006		
<b>ONE (1) COLUMN - ONE SIDED:</b>		
0-499 - Per C:	\$18.00	
500-999 - Per C:	\$14.00	
1000-9999 - Per M:	\$100.00	
10,000-&Over - Per M:	\$88.00	
Plate Change:	\$20.00	
<b>ONE (1) COLUMN-TWO SIDED:</b>		
0-499 - Per C:	\$22.00	
500-999 - Per C:	\$17.00	
1000-9999 - Per M:	\$115.00	
10,000-&Over - Per M:	\$102.00	
Plate Change:	\$20.00	
<b>TWO (2) COLUMN-ONE SIDED:</b>		
0-499 - Per C:	\$26.00	
500-999 - Per C:	\$20.00	
1000-9999 - Per M:	\$133.00	
10,000-&Over - Per M:	\$111.00	
Plate Change:	\$20.00	
<b>TWO (2) COLUMN-TWO SIDED:</b>		
0-499 - Per C:	\$30.00	
500-999 - Per C:	\$22.00	
1000-9999 - Per M:	\$141.00	
10,000-&Over - Per M:	\$120.00	
Plate Change:	\$20.00	
<b>THREE (3) COLUMN-ONE SIDED:</b>		
0-499 - Per C:	\$34.00	
500-999 - Per C:	\$25.00	
1000-9999 - Per M:	\$152.00	
10,000-&Over - Per M:	\$134.00	
Plate Change:	\$20.00	
<b>THREE (3) COLUMN-TWO SIDED:</b>		
0-499 - Per C:	\$40.00	
500-999 - Per C:	\$30.00	
1000-9999 - Per M:	\$170.00	
10,000-&Over - Per M:	\$144.00	
Plate Change:	\$20.00	
NON-COLLUSION AFFIDAVIT:	Yes	
PA-102(1982)		

Leroy Krohmer moved, seconded by Bill Graves, to award County Bid #EB-1265 to Royal Printing as per bid.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Tammy Howard, Purchasing Agent, opened the bid for County Bid #EB-1266 – One-Year (1) Non-Encumbered Contract for Voting Equipment Carrier Service for Ballot Boxes, Voting Devices, Voting Booths, and needed additional equipment for the Election Board. The bid term will be from July 1, 2005, though June 30, 2006. The bid, accompanied by the properly executed non-collusion affidavit is as follows:

<b>CLEVELAND COUNTY BID SUMMARY</b>		
<b>List of Individual Bidders</b>		
	<b>Pab Moving &amp; Storage Company</b>	
BID: #EB-1266		
DEPT: Election Board		
DATE OPENED: 5-31-05		
	1	
<b>List of Individual Items</b>		<b>Awarded To:</b>
Non-Encumbered Contract for Voting		Pab Moving & Storage Company
Device Carrier Service for Ballot Boxes,		on 5-31-05
Voting Booths and Poll Booths for the		
Cleveland County Election Board		
The bid term will be from July 1, 2005		
through June 30, 2006.		
<b>ELECTRONIC EQUIPMENT</b>		
<b>CARRIER SERVICE PER HOUR:</b>	\$65.00	
Bid Meet Specs: Yes or No	Yes	
Hauling Experience:	Several Years with the Election Board	
Contract Information:		
Contract Person:	Seth Millington	
Telephone #:	329-1933	
Fax #:	329-6492	
NON-COLLUSION AFFIDAVIT:		
PA-102(1982)		

Bill Graves moved, seconded by Leroy Krohmer, to award County Bid #EB-1266 to Pab Moving & Storage Company as per bid.

The vote as: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Tammy Howard, Purchasing Agent, opened the bid for County Bid #COM-1267 – One- Year (1) Non-Encumbered Contract for the Publication of Commissioners’ Proceedings and any Legal Notices required by law per the Oklahoma Statutes. The bid term will be from July 1, 2005, through June 30, 2006. The bid, accompanied by the properly executed non-collusion affidavit is as follows:

<b>CLEVELAND COUNTY BID SUMMARY</b>			
<b>List of Individual Bidders</b>			
	<b>The Norman Transcript</b>		
BID:	<b>#COM-1267</b>		
DEPT:	COMMISSIONER'S		
DATE OPENED:	5-31-05		
	1		
<b>List of Individual Items</b>			<b>Awarded To:</b>
One-Year (1) Non-Encumbered Contract for the Publication of Commissioners' Proceedings and any Legal Notices required by law per the Oklahoma Statutes.			The Norman Transcript on 5-31-05
The bid term will be from July 1, 2005 through June 30, 2006.			
<b>1st Publication Per Word:</b>	.14 ¢		
<b>2nd Publication Per Word:</b>	.13 ¢		
<b>3rd Publication Per Word:</b>	.13 ¢		
<b>Subsequent Publications Per Word:</b>	.13 ¢		
<b>Contract Information:</b>			
Contact Person:	Tammy Griffis		
Telephone Number:	366-3591		
Fax Number:	366-3520		
NON-COLLUSION AFFIDAVIT:	Yes		
PA-102(1982)			

Leroy Krohmer moved, seconded by Bill Graves, to award County Bid #COM-1267, to the Norman Transcript as per bid.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to table the awarding and/or rejecting of County Bid #COM2-1262 – The Purchase of one (1) or more, new 2005 model, End Dump Semi-Trailer for the Cleveland County Commissioners.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to award County Bid #HD-1264 – The Purchase and Installation of Window Blinds for the Cleveland County Health Department located at 250 12<sup>th</sup> Avenue, N. E. Norman, OK, to the only bidder Morren’s Interiors with a total bid price of \$3,516.00.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the appointing of Blake Virgin to the Library Board.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the following documents in regard to a sale of County Property, which was acquired by the County at a Tax Resale.

Legal Description: Lakeview Terrace Addition, Block B. Documents as follows:

- a. Bid on County Property
- b. Trust Deposit
- c. Copy of Check (if applicable)
- d. Map of property
- e. Initial approval
- f. Notice to Sell County Property
- g. Proof of Publication
- h. Transcript of proceedings
- i. Title of Deed
- j. Billing from Newspaper
- k. County Deed

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Appointment of Eddie G. Thomason as Requesting Officer for all Sheriff’s Accounts.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the Resolution Disposing of Equipment Item #F222.27, Computer Power Backup, Smart UPS 450. This item is from the County Clerk’s Office and was junked.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Resolutions Disposing of Equipment as follows:

- a. A200.30 Voice-Writer 650, Lanier
  - b. A200.29 Lanier Single Line Dictation Station
- (These items are from the Court Clerk's Office as were junked.)

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the Resolutions Disposing of Equipment as follows:

- a. D302-159 1990 Kenworth 1600 Tandem Dump Truck
  - b. D304-8 1989 Ford Tractor Model #6610
  - c. D301-79 1986 Chevrolet ½ Ton Pickup
  - d. D301-110 1989 Flatbed Ford F350
- (These items are from District #3 and were sold at auction April 30, 2005.)

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Resolutions Disposing of Equipment as follows:

- a. 0041 IBM Electric Typewriter
- b. 0123 Refrigerator
- c. 0157 Refrigerator
- d. 0190 Microphone
- e. 0214 Sphygmomanometer
- f. 0215 Sphygmomanometer
- g. 0216 Sphygmomanometer
- h. 0219 Sphygmomanometer
- i. 0220 Sphygmomanometer
- j. 0221 Sphygmomanometer
- k. 0240 Extension Cord
- l. 0250 Glucometer
- m. 0264 Aneroid Sphygmomanometer
- n. 0265 Aneroid Sphygmomanometer
- o. 0266 Aneroid Sphygmomanometer
- p. 0267 Aneroid Sphygmomanometer
- q. 0268 Aneroid Sphygmomanometer
- r. 0293 Aneroid Sphygmomanometer
- s. 0294 Aneroid Sphygmomanometer
- t. 0295 Aneroid Sphygmomanometer

- u. 0311 Sphygmomanometer (Blood Pressure Cuffs)
  - v. 0312 Sphygmomanometer (Blood Pressure Cuffs)
  - w. 0313 Sphygmomanometer (Blood Pressure Cuffs)
  - x. 0314 Sphygmomanometer (Blood Pressure Cuffs)
  - y. 0315 Sphygmomanometer (Blood Pressure Cuffs)
  - z. 0316 Sphygmomanometer (Blood Pressure Cuffs)
  - aa. 0350 Drapes (5 pair)
  - bb. 0353 Sphygmomanometer
  - cc. 0354 Sphygmomanometer
  - dd. 0355 Sphygmomanometer
- (The above items are from the Health Department and were either traded, junked, or stolen.)

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the following Blanket Purchase Orders:

- a. General Fund
  - 05-5263 – R2 Norman Transcript \$ 2,500.00
  - 05-5293 – B2B Sysco Food Services 5,000.00
  - 05-5294 – B2B Ben E. Keith 2,500.00
  - 05-5295 – B2B Tankersley Foodservice 1,000.00
  - 05-5299 – SF1B ADECCO Employment Services 1,000.00
  
- b. Highway Fund
  - 05-5280 – T2A Moyers Factory Warehouse 250.00
  - 05-5281 – T2A Unifirst 1,000.00
  - 05-5283 – T2A C. L. Boyd 500.00
  - 05-5297 – T2A Pearson Lumber & Home Care 500.00
  
- c. Sheriff's Service Fee Fund
  - 05-5296 – CFB2 Security National Bank 2,500.00
  
- d. Health Department GASP Grant Fund
  - 05-5292 – CFMD5 Little Caesar's Pizza 60.00

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

05-0182 – SM2	05-2458 – T2A
05-2627 – R2	05-2989 – T2A
	05-3006 – T2A
05-4584 – MD2	05-3170 – T2A
	05-3176 – T2A
05-0031 – T2A	05-3394 – T2A
05-0047 – T2A	05-3412 – T2A
05-0973 – T2A	05-3615 – T2A
	05-3934 – T2A

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY04/05

a. General Fund	\$ 47,410.82
b. Highway Fund	40,104.31
c. Health Fund	4,303.56
d. Sheriff's Commissary Fund	1,150.35
e. Assessor's Revolving Fund	359.88
f. Health GASP Grant Fund	30.00
g. Bridge Capital Improvement Fund	2,460.00

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Leroy Krohmer moved that the meeting be adjourned. Bill Graves seconded the motion.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.